

Notification Settings in OpenJournals

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Frequently asked questions:

I am not getting the notifications, even when the checkbox is ticked!

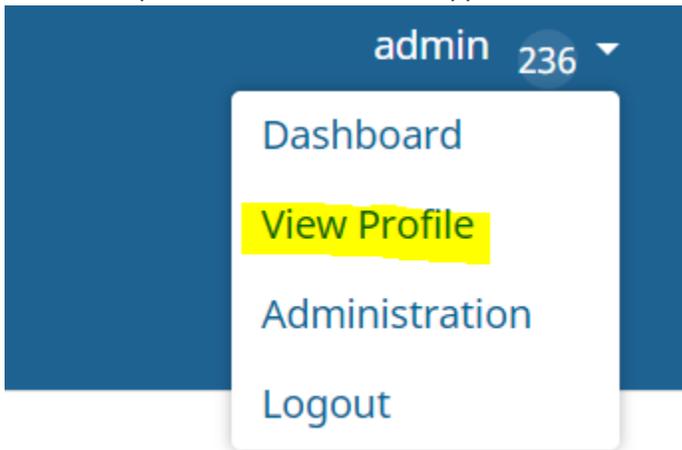
You will not get notifications from submissions you are not a participant off. Consider asking a journal editor to assign you to the submission, or changing your journal settings so that you are automatically assigned to relevant submissions.

Changing your notification settings

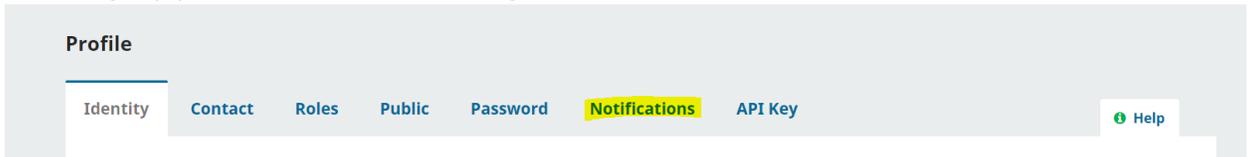
1. Log in to your account
2. In the top right corner, hover your cursor over your username.



3. Click 'View profile' in the menu that appears



4. This brings up your user dashboard. Here, go to 'Notifications'.



5. Here, you will see an overview of the various notifications you can get. You can toggle two options for every notification:
 - a. "Enable these types of notifications." Determines whether or not you get a notification in the system.
 - b. "Do not send me an email for these types of notifications." Determines whether or not you get an email. **Note the negative here. Checking this box means you no longer receive email notifications of this type.**

Be aware that with toggle a., checking the box ENABLES the option, whereas with toggle b., checking the box DISABLES the option.